



Learning from the past to protect the future.

**Alabama Department of Public Health
State Team Meeting Minutes
Montgomery, AL
October 19, 2017**

D R A F T

State Team Members on Call:

Scott Belton (Proxy-Director Michael Sparks- AL Dept Forensic Sciences)
Christina Cochran, M.D. (Children's Hospital)
Senator Gerald Dial (Chair of Senate Health Committee)
Joseph Godfrey (Member of Clergy)
Acquanetta Knight (Proxy-Commissioner Lynn Beshear- AL Dept Mental Health)
Marian Loftin (Private Citizen)
Sallye Longshore (Private Citizen)
Katie Beth McCarthy (AL Network of Children's Advocacy Centers)
Brian McVeigh (District Attorneys' Association)
Chris Newlin (Private Citizen)
Marsha Raulerson, M.D. (AL Academy of Pediatrics)
David Rydzewski, M.D. (AL Dept Forensic Sciences)
Chief Jerry Taylor (AL Association of Chiefs of Police)
Michael Taylor, M.D. (UAB Dept of Peds Child Abuse Peds Division)
Jerry Williams (Private Citizen)
Bill Yates (Proxy-Gregory Davis, M.D.- Jefferson County Coroner/Medical Examiner)

Guests/Staff:

Aretha Bracy (ADPH Staff)
Jamey Durham (ADPH Staff)
Joshlynn Edwards (ADPH Staff)
Bob Hinds (ADPH Staff)
Stuart Hoyle (ADPH Staff)
Andrea Love (ADPH Staff)
Xuejen Shen (ADPH Staff)

Call to Order

On October 19, 2017, at approximately 1:00 PM at the Alabama Department of Public Health conference room 944 in Montgomery, Alabama, the Alabama Child Death Review System (ACDRS) State Team meeting was called to order by Aretha Bracy.

Welcome of Members and Guests

Ms. Aretha Bracy welcomed everyone and introductions were made by those in attendance.

State Team Membership Update

Ms. Bracy announced that Rhonda Brooks will serve as proxy for Commissioner Nancy Buckner. She also welcomed Katie Beth McCarthy as replacement for Gina South, representing the Alabama Network of Child Advocacy Centers. Ms. Bracy reported that Dr. Melissa Peters' term has expired and hopefully she will be reappointed. She also announced the passing of Mary Murphy who served as a private citizen on the state team and the local team coordinator for Jefferson County. There still remains a vacancy for the Alabama Academy of Family Physicians with hopes to fill that position soon.

Approval of Minutes

A quorum was present and the minutes for the July 20, 2017 conference call meeting were approved as written.

ACDRS 2013 Annual Report

Ms. Bracy reported that the 2013 Annual Report is in draft form and once approved and printed it will be sent out to team members.

Case Status and Team Performance Report

Ms. Bracy provided an overview of the local review process and reported on the team activity and performance for 2015 with a 24% return rate with a total of 274 qualifying cases. The 2015 cases are due in the online system April 2018. The 2016 cases are at 1% case completion with 295 cases qualifying for review. They are due in the online system April 2019.

Teen Driver Safety Summits

Ms. Joshlynn Edwards provided state team members with a recap of the 2017 #UrKeys2Drv events for the Selma and Oxford locations. Ms Edwards also reported on the positive feedback received from both students and advisors at each location. Furthermore, Ms. Edwards informed team members of the upcoming events in Daphne and Alexander City.

CPS Clinics

Ms. Edwards reported on the child passenger safety clinics held at five fitting stations throughout the state. Eligible families will continue to receive free child restraints and will be provided education on proper installation by CPS technicians. Ms. Edwards also mentioned that CPS certification training will be held in October for several staff members.

SUID Training Summary

Ms. Bracy reported that she had applied for funding for 2018 to hold SUID trainings. We will look for facilities that would accommodate 60-70 people in three different locations of the state. Ms. Bracy also reported that the next training will be extended to a day and a half instead of one 8-hour day. In addition, Ms. Bracy provided team members with a brief recap of each training session in Pelham, Robertsdale, and Montgomery. She also mentioned how some attendees felt that the training should be more hands-on.

2017 Biennial Training Conference Update

Ms. Bracy reported that the 2017 Biennial Training Conference has been postponed to 2018.

Tentative 2018 Meeting Dates

- Thursday, January 18, 2018
- Thursday, April 19, 2018
- Thursday, July 19, 2018*
- Thursday, October 18, 2018

Open Discussion

Ms. Bracy informed state team members that Richard Burleson has obtained another position with the department.

Executive Session (if necessary)

An executive session was not called during this meeting.

Adjourn

There being no further items on the agenda and no further discussion requested, without objection, the meeting was adjourned.